

CHELMORTON PARISH COUNCIL

Minutes of the Meeting of Chelmorton Parish Council held in the War Memorial Institute on Tuesday 6th May 2025, 7.30pm

Present: Cllr E Beresford, Cllr S Cooper, Cllr R Jones, Cllr W Mosley and Cllr J Skidmore

In attendance: Wendy Amis (Locum Clerk) and Niki Wells, DDDC Housing Enabling and Development Officer.

1031 Election of Chair

Councillor R Jones was elected Chair and will sign the declaration of acceptance of office at the next meeting.

1032 Election of Vice-Chair

Councillor J Skidmore was elected Vice-Chair and will sign the declaration at the next meeting.

1033 Apologies for Absence – none.

1034 Variation of order of business and clerk's notification of time constrained items

No variations required.

1035 Declarations of Members Interests

In respect of this meeting: none required

1036 Public Speaking

Apologies were received from PCSO Anthony Boswell

Presentation by Rural Housing Enabler on Affordable Housing

The results of the housing needs survey were presented. The research identified the need for 8 affordable homes in Chelmorton and will give weight to the evidence base for such housing in respect to Planning Application considerations. The next steps would be some engagement with the community to try to identify possible sites. These would then be assessed by DDDC with a housing association. Further steps in the process would be raising finance, design, planning permission, building, homes allocation.

Parish Council to work with the community to identify possible sites and provide details to Niki Wells, DDDC.

1036 To confirm the Non-exempt minutes of the previous meeting

RESOLVED to confirm as a correct record the minutes of the meeting held on 4th March 2025
The minutes were signed by the Chair.

1037 To determine which items, if any, from the Agenda should be taken with the public excluded

None

1038 Planning decisions/applications received since last meeting & planning related matters

Decisions received:

NP/DDD/1024/1161 – Jolly Field Farm – extensions and detached garage – Refused

NP/DDD/0125/0006 at East Paddock, Church Lane, Chelmorton - Proposed replacement of large agricultural building with new residential dwelling - refused

Applications returned to meet deadlines:– none

Applications for discussion: NP/TPO/0425/0395 – no comment.

Other PDNPA: no matters

1039 Footpaths and Highways and related issues

Potholes continue to be reported especially on Common Lane and can be chased by our County Councillor if the online report reference number is passed to Council.

Water is pushing up on the main street. Keep reporting on the website.

1040 Reports from Village Organisations

Village Institute – theme night 21st June, investigating solar panels and formalising status of hall as a War Memorial Institute. Awaiting minutes from the Village Institute meeting.

Trust – no report. Will speak to the Trustees for information.

Festival – 18-21 July preparations well underway

1041 Village Assets/Website/Allotments:

Play Area – wooden rung is missing on the play equipment. RESOLVED to approach P Swindell to carry out repairs.

Allotments – all payments received.

Website – upgrade completed by our designer to keep compliant with Government requirements.

Trees – there are overhanging branches in the playground from the church, as well as some trees overhanging the public footpath. RESOLVED to approach P Swindell to rectify.

RESOLVED that the council will pay for the tree works.

1042 Projects

Renovation of Green Kiosk - Quote still being chased.

Planting Project - Noted that the daffodils looked good. Will continue this in the future with autumn planting.

1043 Items for Information –

DALC Circulars and e-briefings sent out. PDNPA bulletins.

1044 Finance

Council resolved to authorise the following:

- | | | | |
|-----|--|---|--------|
| (a) | Accounts for Payment | | |
| | Ub PPPF | £12.00 | |
| | Ub Play Inspection Co | £92.50 | £18.50 |
| | Ub HM Lovell wages May | £222.03 | |
| | Ub ddr NEST monthly | £16.43 | |
| | ub EMAS internal audit | £60.38 | |
| | ub HM Lovell expenses - Postage | £11.25 | |
| | ub DALC locum fee | £ | |
| | ub Clerk wages June | £ | |
| | ubddr Unity charge per month | £6.00 | |
| | | | |
| (b) | Income Precept £6542.00 | DDDC 80 th VE/VJ Anniversary Grant £250.00 | |
| | RESOLVED to transfer the £250 grant to the Institute to subsidise the event in June. | | |
| | | | |
| (c) | Budget Appraisal/Risk Assessment | | |
| | Current account Balance at 17/04/25 | £1087.77 | |
| | Deposit account balance at 17/04/25 | £6475.54 | |

The internal audit was completed on 10th April with no matters arising

Unity forms signed to add new clerk with submission authorisation and internet access

1045 Annual Governance Statement

Council approved signature of the Governance Statement noting all expenditure transactions use the secure Unity Trust system and match the accounts.

1046 Accounts approval for audit and signature of exemption certificate

Council approved for signature the annual accounts and exemption certificate for submission

1047 Date of next meeting –6th May 2025 in the Village Institute

2025: 8th July, 2nd September, 4th November

Exclusion of the Public

1048 Appointment of Clerk

Council resolved to employ Jane Orley as the new Parish Clerk from 1st June 2025

The current clerk is handing over in late May and will then be removed from Unity bank authorisation

The meeting closed at 8: 25pm