

Matthew Lovell  
Clerk to Chelmorton Parish Council  
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To all Parish Councillors

1<sup>st</sup> May 2024

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Dear Councillor

**Chelmorton Parish Council Meeting**

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 7th May 2023** starting at **7.30pm** in the War Memorial Institute

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

PART I – NON CONFIDENTIAL INFORMATION

- 1 Election of Chair
- 2 Election of Vice-Chair
- 3 Variation of Order of Business and clerk's notification of time constrained items
- 4 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

5 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council, PDNPA or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 6 To confirm the Non-Confidential Minutes of the Meeting held on 5<sup>th</sup> March 2024 (already circulated)
- 7 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 8 Planning decisions/applications received since last meeting & planning related matters  
Decisions received: none

Applications returned to meet deadline: None  
Applications for discussion: None

- 9 Footpaths and Highways and related issues
- 10 Reports from village organisations: Institute, Trust, Festival
- 11 Asset matters: playground, allotments, website
- 12 Planting, bins and defibrillator
- 13 Dalc and items from email circulation
- 14 Annual Governance Statement
- 15 Final Accounts for audit

16 Finance

(a)	Accounts for Payment		
	Cheque No	Payee	net      vat
	UBddr Play Inspection Co		£92.50   £18.50
	Ubddr HM Lovell wages May		£211.48
	Ubddr NEST monthly		£15.65
	ubddr HM Lovell expenses		£29.04
	ubddr HM Lovell wages Jun		£211.48
	ubddr B Wood internal audit		£45.00
	ubddr JAston web domain		£14.00
	ubddr NEST            monthly		£15.65
	ubddr Unity charges		£18.00

(b)    Income Precept £5902.00      Deposit Interest £42.93

(c)    Budget Appraisal/Risk Assessment

Current account Balance at 30/04/23	£6865.51
Deposit account balance at 30/04/23	£6304.99

16    Date of next meetings – 4<sup>th</sup> July in the Village Institute

2023: 5<sup>th</sup> September, 14<sup>th</sup> November    2024: 9<sup>th</sup> January, 5<sup>th</sup> March (APM), 7<sup>th</sup> May

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

None tabled