

Matthew Lovell  
Clerk to Chelmorton Parish Council  
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To all Parish Councillors

8<sup>th</sup> September 2020

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Dear Councillor

**Chelmorton Parish Council Meeting – 15<sup>th</sup> September 2020**

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 15<sup>th</sup> September '20 at 7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence
- 2 Variation of Order of Business and clerk's notification of time constrained items
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 5 To confirm the Non-Confidential Minutes of the Meeting held on 7<sup>th</sup> July 2020 (already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 7 Planning decisions/applications received since last meeting & planning related matters

Decisions received: None

Applications returned to meet deadline: none

Applications for discussion:

NP/DDD/0820/0751 Conversion of existing barns/stables to self-catering holiday unit – Rockhouse Farm, Main Street

NP/DDD/0820/0766 Detached outbuilding to form garden store and biomass boiler room – The Dairy, Church Lane

- 8 Footpaths and Highways and related issues  
DCC long term solution for blocked gullies meeting  
Public Footpath assessment

- 9 Reports from village organisations: Institute, Trust, Festival  
10 Asset matters: playground, allotments, website  
11 Website Accessibility Statement  
12 Local Government Boundary review  
13 Revised Parish Statement  
14 DALC Climate Emergency  
15 Playground fencing replacement

12 Finance

(a)	Accounts for Payment	
	Cheque No	Payee
	Ubddr PJ Swindell troughs	£75.00
	Ubddr McAfee renewal	£9.99
	Ubddr HM Lovell wages Septinc	£198.23
	Ubddr NEST September	£14.67
	ubddr HM Lovell expenses September	£38.10
	ubddr HM Lovell wages October monthly	£174.81
	ubddr NEST monthly	£12.94
	ubdd Unity Bank charge	£18.00
	ubdd AJ Gallagher (Came n Co) Insurance	£503.20
(b)	Income	
	VAT refund to 30/6	£150.28
(c)	Budget Appraisal/Risk Assessment	
	Current account Balance at 1/9/20	£6596.11
	Deposit account balance at 1/9/20	£10056.03

16 Date of next meetings – 10th November 2020

2021: 12th January, 9th March (APM), 11th May

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."

17 Clerk NALC/SLCC payrise