

Matthew Lovell
Clerk to Chelmorton Parish Council
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To all Parish Councillors

1st July 2020

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Dear Councillor

Chelmorton Parish Council Meeting – 7th July 2020

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 7th July '20** immediately following the Annual Parish Meeting which commences at **7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

Matthew Lovell
Clerk to the Council

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence
- 2 Variation of Order of Business and clerk's notification of time constrained items
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 5 To confirm the Non-Confidential Minutes of the Meeting held on 10th March 2020 (already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 7 Planning decisions/applications received since last meeting & planning related matters

Decisions received: None

Applications returned to meet deadline: NP/DDD/0420/0370 Shepley Farm - Siting of a log cabin for use as an agricultural workers' dwelling ancillary to the farmhouse – supported for a working farm

Applications for discussion: none at time of agenda publication

- 8 Footpaths and Highways and related issues
Street lights, village signs, Verge planting
DCC long term solution for blocked gullies meeting
- 9 Council matters: playground, allotments, website
- 10 Reports from village organisations: Institute, Trust, Festival
- 11 Allotment wall repair
- 12 Parking on The Ditch
- 13 Approval of Annual Governance Statement
- 14 Approval of AGAR accounts for submission

15 Finance

(a)	Accounts for Payment		
	Cheque No	Payee	
	Ubdd Dalc subscription		£104.40
	Ubdd PPPF membership		£12.00
	Ubdd Amazon laptop		£254.16 £44.83
	ubddr HM Lovell expenses May		£9.06
	ubddr HM Lovell wages May – July monthly		£170.12
	ubddr NEST monthly		£12.59
	ubdd Unity Bank charge		£18.00
	ubdd B Wood internal audit		£25.00
	ubdd HM Lovell expenses July		£28.74
	ubdd Chelmsorton PCC mowing grant		£1250.00
(b)	Income Precept £5435.00	Interest £10.01	
	Allotment rent £25.00		
(c)	Budget Appraisal/Risk Assessment		
	Current account Balance at 29/6/20	£8448.27	
	Deposit account balance at 29/6/20	£10046.01	

16 Date of next meetings – 15th September 2020

2020: 10th November

2021: 12th January, 9th March (APM), 11th May

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw." None tabled