

Matthew Lovell  
Clerk to Chelmonton Parish Council  
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To all Parish Councillors

8<sup>th</sup> January 2020

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Dear Councillor

**Chelmonton Parish Council Meeting – 14<sup>th</sup> January 2020**

You are summoned to attend the meeting of Chelmonton Parish Council to be held on **Tuesday 14<sup>th</sup> January '20** at **7.30pm** in the **Village Institute, Main Street, Chelmonton**

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence
- 2 Variation of Order of Business and clerk's notification of time constrained items
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 5 To confirm the Non-Confidential Minutes of the Meeting held on 12<sup>th</sup> November 2019 (already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 7 Planning decisions/applications received since last meeting & planning related matters

Decisions received: NP/DDD/0919/1053 – Meadow Barn Main St – proposed garden room and new roof line to existing outbuilding - withdrawn  
NP/DDD/1019/1102 – Town End Farm Main St – proposed new build Dwelling to satisfy a local need - withdrawn

Applications returned to meet deadlines:- none

Applications for discussion:

NP/DDD/1219/1315 – Land off Church Lane – Erection of Agricultural Building for lambing, livestock shelter and storage of fodder

8 Footpaths and Highways and related issues

9 Reports from Village Organisations – Village Institute, Trust, Festival

10 Report to Council:-

1.1. Village assets / website / Allotments / Fibre

1.2. VE Day 75 Year commemorations

11 Items for Information/correspondence

DALC Circular 12-14; Clerks and Councils Direct

12 Finance

(a)	Accounts for Payment	
	Cheque No	Payee
	Ubddr PJ Swindell – autumn clearance	£65.00
	Ubddr Christmas Tree	£60.00
	Ubddr J Aston website 6 months	£81.00
	Ubddr J Aston acquiring CVillage domain	£14.00
	ubddr HM Lovell expenses	£25.30
	ubddr HM Lovell wages Jan	£170.12
	ubddr NEST	£12.59
	ubddr HM Lovell wages Feb	£170.12
	ubddr NEST	£12.59

(b) Income  
Interest £10.11

(c) Budget Appraisal/Risk Assessment

Current account Balance at 4/1/20	£3968.44
Deposit account balance at 31/12/19	£10036.00

17 Date of next meetings – 10<sup>th</sup> March (APM) 2020  
2020: 12<sup>th</sup> May

#### PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."