

Matthew Lovell
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To all Parish Councillors

3rd September 2019

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Dear Councillor

Chelmonton Parish Council Meeting – 10th September 2019

You are summoned to attend the meeting of Chelmonton Parish Council to be held on **Tuesday 10th September '19** at **7.30pm** in the **Village Institute, Main Street, Chelmonton**

Yours sincerely

Matthew Lovell
Clerk to the Council

PART I – NON CONFIDENTIAL INFORMATION

- 1 To receive apologies for absence
- 2 Variation of Order of Business and clerk's notification of time constrained items
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 5 To confirm the Non-Confidential Minutes of the Meeting held on 9th July 2019 (already circulated)
- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.
- 7 Planning decisions/applications received since last meeting & planning related matters
Decisions received: none
Applications returned to meet deadlines:- none
Applications for discussion: None

19/0133 – temporary camp site – Burrs Farm

- 8 Footpaths and Highways and related issues
- 9 Reports from Village Organisations – Village Institute, Trust, Festival
- 10 Report to Council:-
 - 1.1. Village assets / website / Allotments / Fibre
 - 1.2. VE Day registration
 - 1.3. Insurance renewal
- 11 Items for Information/correspondence
DALC Circular 9/10; Clerks and Councils Direct; PDNPA Bulletins,

16 Finance

(a) Accounts for Payment		
Cheque No	Payee	
	Ubddr DDDC election costs	£120.06
	Ubddr Amazon McAfee renewal	£9.99
	Ubddr J Aston website	£45.00
	Ubddr S Swindell	£227.69
	ubddr HM Lovell expenses	£26.74
	ubddr HM Lovell wages Sept	£170.12
	ubddr NEST	£12.59
	ubddr HM Lovell wages Oct	£170.12
	ubddr NEST	£12.59
	Ddr Unity bank charge	£18.00
(b) Income		
	Interest nil	
(c) Budget Appraisal/Risk Assessment		
	Current account Balance at 31/8/19	£6404.57
	Deposit account balance at 31/8/19	£10015.79

- 17 Date of next meetings – 12th November
2020: 14th January, 10th March (APM), 12th May

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."