

# CHELMORTON PARISH COUNCIL

## *Minutes of the Annual Meeting of Chelmorton Parish Council held at the War Memorial Institute, Chelmorton on Tuesday 10<sup>th</sup> May 2016*

Present: Cllr R Jones (V-Chair), Cllr H Mayo, Cllr J Skidmore and Cllr M Wheeldon

In attendance: Matthew Lovell (Clerk) and 0 members of the Public.

- 232 Election of Chair  
Councillor Charles Marsden was elected Chair and will sign the acceptance of office at the next meeting.
- 233 Election of Vice Chair  
Councillor Richard Jones was elected Vice-Chair and signed the acceptance of office and took the chair for the meeting
- 234 To receive apologies for absence  
Cllr C Marsden sent his apologies.
- 235 Variation of order of business and clerk's notification of time constrained items  
No variations required.
- 236 Declarations of Members Interests  
In respect of this meeting: none
- 237 Public Speaking  
Apologies were received from County Councillor Simon Spencer and PCSO Phipps who noted that there had been only 3 incidents reported in the last 2 months – a suspicious activity, a transport issue and a lost sheep.
- 238 To confirm the Non-exempt minutes of the meeting held on 8<sup>th</sup> March 2016  
RESOLVED to confirm as a correct record the minutes of the meeting held on 10<sup>th</sup> March 2016. The minutes were signed by the Chair.
- 239 To determine which if any from Part 1 of the Agenda should be taken with the public excluded - none
- 240 Dates of meetings- 5<sup>th</sup> July, 13<sup>th</sup> September, 15<sup>th</sup> November, 17<sup>th</sup> January '17, 7<sup>th</sup> March '17 and 10<sup>th</sup> May '17  
  
Standing Orders/Finance Regulation amendments – the EU Finance Directive amendments were accepted by council and the Financial Risk Assessment approved.
- 241 Planning decisions/applications received since last meeting & planning related matters  
  
Decisions received:  
NP/DDD/0216/0111 – Land off Caxterway Lane – proposed steel framed agricultural building - granted  
  
**Applications for Discussion:** S.73 removal of condition 2 on NP/DDD/1215/1183  
  
Council has no objections to this application to extend the facilities hidden within the building. It welcomes all measures to screen the site whether by existing use or extension of the tree belt to preserve the tranquillity and uniqueness of the surrounding landscape.
- 242 Footpaths and Highways and related issues  
Clerk to report: Potholes on Common Lane are so severe that cars are now being damaged. A pothole in the middle of the carriageway at the crossroads onto Phippenwell Lane needs repair. An unattached caravan on Main Street is to be queried. The post boxes still require painting.

## 243 Reports from Village Organisations –

Village Institute – a programme of internal works is already underway with the decorator expected to start next week. The whist drive is struggling to be cost effective but is a vital community function and will be continued for as long as there are enough players. New heat and curtains are desired and the Institute is to seek funding from the District Council local fund.

Trust – no news

## 244 Report of the Clerk on: -

### 1.1 Village Assets:

Noticeboards : the new Churchyard noticeboard was approved by council for purchase. The playground equipment has been checked and no further deterioration noted.

### 1.2 Members information – erroneous title on the agenda

### 1.3 Website: problems with festival access appear to be resolved for now and the clerk has removed the comments boxes.

### 1.4 Tree Planting / Clean up Illy Willy

The new trees are in situ and an article with photographs has been added to the History page of the website. Thanks were expressed to Cllrs Marsden and Jones for their efforts.

## 245 Playground Surfacing

Resolved to place an order with Streetscape for the matting including for an area in the gateway. The grass areas are being looked at by a local contractor.

## 246 Transparency Fund Application

Resolved to apply for funding for a secure website and a parish laptop and software.

## 247 Approval of Annual Governance Statement

Council approved the new Financial Risk Assessment and considered that all elements of the governance statement are now covered. The annual Governance Statement was approved for signature by the Chair.

## 248 Approval of internally audited Accounts and accounts for external audit

The accounts were audited yesterday by our Internal Auditor and his report accepted. The Chair was authorised to sign the accounts for 2015/16. They will be displayed on the website prior to external audit approval in accordance with the new transparency legislation.

## 249 Items for Information

Dalc 5-8, Came and Co, Clerks and Councils Direct, PDNPA Bulletin 13

## 250 Finance

### (a) Accounts for Payment

Cheque No	Payee	net	vat
ubddr	PPPF subscription	£ 12.00	
ubddr	HM Lovell wages May	£154.16	
ubddr	HM Lovell expenses April/May	£32.32	
300055	B Wood (internal audit)	£27.40	
ubddr	Greenbarnes noticeboard	£1891.12	£378.23
ubddr	HM Lovell wages June	£154.16	
	Total	£2649.39	

(b)	Income	
	Reimbursables (March)	£ 941.00
	Precept	£5435.00
	Interest	£ 3.14
	Total	£6379.14

- (c) Budget Appraisal/Risk Assessment  
 Current account Balance at 29/4/16 £17135.33  
 Council agreed to continue with Unity Bank despite the imposition of a £6 per month charge due to its secure internet banking arrangements.

251 Date of next meeting – 5<sup>th</sup> July

Exclusion of the Public – no matters

There being no further business the meeting closed at 8:35 pm