

Matthew Lovell
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To all Parish Councillors

5th September 2017

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Dear Councillor

Chelmorton Parish Council Meeting – 12th September '17

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 12th September '17** at **7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

Matthew Lovell
Clerk to the Council

PART I – NON CONFIDENTIAL INFORMATION

1. To receive apologies for absence
- 2 Variation of Order of Business and clerk's notification of time constrained items
- 3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

- 5 To confirm the Non-Confidential Minutes of the Meeting held on 4th July 2017 (already circulated)

- 6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

7 Planning decisions/applications received since last meeting & planning related matters

Decisions received: NP/NMA/0617/0635 Non-material amendment – alteration to layout of shower block, reception and ancillary accommodation and change of use of recreation areas to 2 holiday units - withdrawn

Applications returned to meet deadlines:- none

Applications for discussion: none

8 Footpaths and Highways and related issues – abandoned vehicles

9 Reports from Village Organisations – Village Institute, Trust, Festival

10 Report to Council:-

1.1. Village assets / website / Allotments

1.2. Renewal of cast signs

1.3. Topley Pike Liaison

1.4. Mowing Contract

11 Broadband

12 Items for Information/correspondence

DALC Circular 9; PDNPA Parishes Day 30th September, DCC Parish Liaison 21st September, DDDC Parish conference 20th September ABC

13 Finance

(a)	Accounts for Payment	
	Cheque No	Payee
	ubddr Marmax Products	£650.22
	ubddr L Simpson bench fitting	£40.00
	ubddr HM Lovell wages September	£157.26
	ubddr Came and Company insurance	£428.22
	ubddr NEST	£11.63
	ubddr HM Lovell expenses August Sept	£25.54
	ubddr Grant Thornton external audit	£120.00
	ubddr HM Lovell wages October	£157.26
	ubddr NEST	£11.63
(b)	Income	
	nil	
(c)	Budget Appraisal/Risk Assessment	
	Current account Balance at 3/9/17	£16652.27
	Conclusion of Audit	

14 Date of next meeting –

7th November, 16th January, 13th March, 8th May

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."