

Matthew Lovell  
Clerk to Chelmorton Parish Council  
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Youlgrave Derbyshire  
DE45 1WL

To all Parish Councillors

8<sup>th</sup> May 2019

Tel: 01629 636151

Email: parishclerk@chelmortonparish.org.uk

Dear Councillor

**Chelmorton Parish Council Meeting – 14<sup>th</sup> May '19**

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 14<sup>th</sup> May '19** at **7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

Signature of Declaration of Acceptance as a Councillor

PART I – NON CONFIDENTIAL INFORMATION

1. Election of Chair
2. Election of Vice-Chair
- 3 To receive apologies for absence
- 4 Variation of Order of Business and clerk's notification of time constrained items
- 5 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

6 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 To confirm the Non-Confidential Minutes of the Meeting held on 12<sup>th</sup> March 2019 (already circulated)

8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

9 Planning decisions/applications received since last meeting & planning related matters

Decisions received: none

Applications returned to meet deadlines:- none

Applications for discussion: None

10 Footpaths and Highways and related issues

11 Reports from Village Organisations – Village Institute, Trust, Festival

12 Report to Council:-

1.1. Village assets / website / Allotments

1.2. Helicopter Flight nuisance

13 Annual Governance Statement

14 Approval of Accounts and exemption certificate

15 Items for Information/correspondence

DALC Circular 6; Clerks and Councils Direct;

16 Finance

(a)	Accounts for Payment		
	Cheque No	Payee	
	ubddr HM Lovell expenses		£33.52
	ubddr HM Lovell wages May		£170.12
	ubddr NEST		£12.59
	ubddr B Wood Internal audit		£27.40
	ubddr HM Lovell wages June		£170.12
	ubddr NEST		£12.59
(b)	Income		
	Interest	£5.81	
	Allotment renewals	£37.50	
	Reimbursables	£941.00	
	Precept	£5435.00	
(c)	Budget Appraisal/Risk Assessment		
	Bank Mandate changes		
	Current account Balance at 30/4/19	£7401.18	
	Deposit account balance at 12/3/19	£10005.81	

17 Date of next meeting – 9<sup>th</sup> July, 10<sup>th</sup> September, 12<sup>th</sup> November  
2020: 14<sup>th</sup> January, 10<sup>th</sup> March (APM), 12<sup>th</sup> May

#### PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."