

Matthew Lovell  
Clerk to Chelmorton Parish Council  
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DE45 1WL

To all Parish Councillors

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2<sup>nd</sup> May 2017

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Dear Councillor

**Chelmorton Parish Council Meeting – 9<sup>th</sup> May '17**

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 9<sup>th</sup> May '17** following completion of the Annual Parish meeting which commences at **7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

PART I – NON CONFIDENTIAL INFORMATION

1. Election of Chair
2. Election of Vice-Chair
3. To receive apologies for absence
- 4 Variation of Order of Business and clerk's notification of time constrained items
- 5 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

6 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

7 To confirm the Non-Confidential Minutes of the Meeting held on 7<sup>th</sup> March 2017 (already circulated)

8 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

9 Deeds, Documents, Standing Orders, Policies and Financial Regulations

10 Dates for the year: 11<sup>th</sup> July, 12<sup>th</sup> September, 7<sup>th</sup> November, 16<sup>th</sup> January, 13<sup>th</sup> March, 8<sup>th</sup> May

11 Planning decisions/applications received since last meeting & planning related matters

Decisions received: NP/DDD/0117/0041 – Meadow Barn Cottage – single storey - granted  
 Applications returned to meet deadlines:- NP/DDD/0317/0279 – The Paddock, Phippenwell – alter  
 garage to independent linked accommodation – supported  
 S73 removal of conditions 2 and 5 on NP/DDD/0416/0355 - supported

Applications for discussion: NP/NEW/0417/0440 – Burrs Farm Caxterway Lane – erection of  
 conservatory

NP/DDD/0417/0372 – Merecroft, Main Street - Extension to front end of existing single  
 detached garage

- 8 Footpaths and Highways and related issues
- 9 Reports from Village Organisations – Village Institute, Trust, Festival
- 10 Report of the Clerk on:-
  - 1.1. Village assets / website – Illy Willy, maintenance
  - 1.2. Allotments
  - 1.3. Renewal of cast signs
- 11 W3Z Superfast Broadband
- 12 Approval of Annual Governance Statement
- 13 Approval of internally audited accounts for external audit
- 14 Items for Information/correspondence

DALC Circular 4-6;

13 Finance

(a)	Accounts for Payment		
	Cheque No	Payee	
	ubddr HM Lovell wages May		£157.26
	ubddr NEST		£11.64
	ubddr HM Lovell expenses April May		£39.93
	ubddr Peak Park Parishes Forum		£12.00
	ubddr B Wood – internal audit		£27.40
	ubddr HM Lovell wages June		£157.26
	ubddr NEST		£11.64
		Total	£417.13
(b)	Income		
	Precept	£5435.00	
	Dale rent	£300.00	
	Allotment rent	£25.00	
	Total	£5760.00	
(c)	Budget Appraisal/Risk Assessment		
	Current account Balance at 28/4/17	£18928.38	

14 Date of next meeting – 11<sup>th</sup> July 2017

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."