

Matthew Lovell  
Clerk to Chelmorton Parish Council  
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To all Parish Councillors

26<sup>th</sup> June 2018

Tel: 01629 636151

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Dear Councillor

**Chelmorton Parish Council Meeting – 3<sup>rd</sup> July '18**

You are summoned to attend the meeting of Chelmorton Parish Council to be held on **Tuesday 3<sup>rd</sup> July '18 at 7.30pm** in the **Village Institute, Main Street, Chelmorton**

Yours sincerely

**Matthew Lovell**  
**Clerk to the Council**

PART I – NON CONFIDENTIAL INFORMATION

1 To receive apologies for absence

2 Variation of Order of Business and clerk's notification of time constrained items

3 Declaration of Members Interests.

Please Note:-

(a) Members must ensure that they make a Declaration of Interest prior to the start of the meeting and must indicate the action to be taken (i.e. to stay in the meeting, to leave the meeting or to stay in the meeting to make representations and then leave the meeting prior to any consideration or determination of the item)

(b) Where a Member indicates that they have a prejudicial interest, but wish to make representations regarding the item they must provide a written statement to be read out in their absence in public speaking.

4 Public Speaking

(a) A period of not more than fifteen minutes will be made available for members of the public and Members of the Council to comment on any matter. Where a Member indicates they have a prejudicial interest, but wish to make representations regarding the item they must present a written statement for the clerk to read out and withdraw while it is read. (If the item to which representations or comment were made by a Member is on the Agenda the Member must declare that interest again and withdraw from the meeting during consideration of that item)

(b) If the Police Liaison Officer, a County Council or District Council Member is in attendance they will be given the opportunity to raise any relevant matter.

5 To confirm the Non-Confidential Minutes of the Meeting held on 8<sup>th</sup> May 2018 (already circulated)

6 To determine which items if any from Part 1 of the Agenda should be taken with the public excluded.

7 Planning decisions/applications received since last meeting & planning related matters

Decisions received: none

Applications returned to meet deadlines:- none

Applications for discussion: NP/DDD/0618/0504 – The Green (Chapman), Main St – Bike and Bin Store

- 8 Footpaths and Highways and related issues – street clean
- 9 Reports from Village Organisations – Village Institute, Trust, Festival

10 Report to Council:-

- 1.1. Village assets / website / Allotments
  - 1.2. 1918 Remembrance – Beacon and Celebration of Armistice Centenary
  - 1.3 Rear field update
- 11 Cutting of Verges etc
  - 12 Community Involvement Scheme
  - 13 Standing Order amendment
  - 14 Items for Information/correspondence

DALC Circular 7/8; Clerks and Councils Direct;

16 Finance

(a)	Accounts for Payment	
	Cheque No	Payee
	ubddr HM Lovell wages July	£164.52
	ubddr NEST	£12.15
	ubddr HM Lovell expenses May June	£24.64
	ubddr HM Lovell wages August	£164.52
	ubddr NEST	£12.15
	ubddr PCC mowing grant	£1000.00
	ubddr Alzheimers Research UK	£25.00
	ubddr Bank charges	£18.00
(b)	Income	
	Allotment renewal	
(c)	Budget Appraisal/Risk Assessment	
	Current account Balance at 25/6/18	£17160.30

17 Date of next meeting – 11<sup>th</sup> September, 6<sup>th</sup> November

PART II – CONFIDENTIAL INFORMATION

To move the following resolution - "That in view of the confidential nature of the business about to be transacted (in respect of the personal situation of an employee which could result in legal proceedings) it is advisable in the public interest, that the press and public be temporarily excluded and they are instructed to withdraw."